



## How to Set up Direct Deposit

Fill out the Paychex form on page 2.

Don't forget to SIGN it.

Send it to us with a voided check, so that the bank numbers can be verified

(Don't want to waste a check? Make a Xerox of your check and write VOID on the copy. Send that to us and keep your check.)

Mail this to PIAP at

Parents in a Pinch  
45 Bartlett Crescent  
Brookline, MA 02446

Or scan the form and your check and email it to

[BTolman@parentsinapinch.com](mailto:BTolman@parentsinapinch.com)

You may have to wait one pay period until your direct deposit starts.

45 Bartlett Crescent  
Brookline MA 02446

[www.parentsinapinch.com](http://www.parentsinapinch.com)

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